



## Meeting Minutes

### Dolores RE-4a Master Plan – DAG Meeting no. 01

**Date** 10 MAY 2019

**Project** Mancos RE: 6 renovation

**Project No.** 39018

**Re:** DAG #1: MIND BREAKING & PHOTOTYPING

**Location** District Offices

<b>Participants</b>	Name (Initials)	Company Name (Initials)
	Max McCloskey (MM)	Humphries Poli Architects (HPA)
	Alisa Penkala (AP)	Humphries Poli Architects (HPA)
	Alfonso Goad (AG)	Dolores School District (DSD)
	Phil Kasper (PK)	Dolores School District (DSD)
	Valiena Rosenkrance (VR)	Dolores School District (DSD)
	Kevin Vaughn (KV)	Dolores School District (DSD)
	Kelly Howerton (KH)	Dolores School District (DSD)
	Doreen Jones (DJ)	Dolores School District (DSD)
	Michael Nielson (MN)	Dolores School District (DSD)
	Santiago Lopez (SL)	Community Member
	Ryan Maloney (RM)	Parent
	Patsy Sainz (PS)	Community Member

These meeting minutes represent our record of the issues discussed and/or action items identified during the meeting. If the minutes contained herein are not consistent with your recollection of the meeting please contact this office within 3 business days of receipt. The following summarizes the minutes of the meeting: Legend (Resp – Responsibility, IP – In Progress, C - Closed, Info.- Information) ES – Elementary School, MS – Middle School, HS – High School, PS – Preschool, CC – Campus Commons, L – Library, MG – Main Gym, AG – Auxiliary Gym,

<i>Item</i>	<i>Description</i>	<i>Due</i>
<b>INTRODUCTIONS</b>		
1.1	DAG members went around the room and introduced themselves.	
1.2	MM gave background presentation about Humphries Poli Architects.	
1.3	MM reviewed Master Plan process and project scope	



<b>Item</b>	<b>Description</b>	<b>Due</b>
<b>2. DEFICIENCIES WORKSHOP</b>		
2.0	AP and MM pinned up aerial images of the campus on the wall and asked DAG members to write known deficiencies on post it notes then locate them on the corresponding areas of the aerial images of the campus.	
2.1	DAG a group discussion as AP read comments provided.	
<b>3. CAMPUS</b>		
3.0	Campus: currently admin. offices are housed in four separate locations across campus. Consolidate to one central location and relocate superintendent offices to main campus.	
3.1	Campus: install heated sidewalks on North side of campus. Currently sidewalks experience extensive icing. This is a safety risk.	
3.2	Campus: most buildings are experiencing some level of decay/ deterioration. EX: main gym walls – daylight can be seen where structure penetrates exterior walls.	
3.3	Campus: a space for the arts is needed. A campus auditorium. This would also be a resource for the community as the only place to meet with large groups in town is the Dolores Community Center which is not large enough and expensive to rent. The gym is used for school gatherings now. The acoustics are deficient, and the scheduling creates challenges between departments competing for use of the space.	
3.4	Campus: Access control is inconsistent across buildings. MS hallway has no access control for students. Students in the band room that need to use the bathroom have to go all the way around to the HS entry, or a teacher has to interrupt instruction to allow students into the MS. This negatively affects the learning environment and creates a safety hazard due to students being stuck outside exposed to threats and weather.	
3.5	DAG member comment: Campus: "to put band-aids on something that old makes no sense" " need to be upfront with the community and honest with the needs."	
3.6	PK: Campus: Whether we remodel, demolish and relocate, build new - whatever, it will cost local citizens the same amount due to the need to max out the match. This will affect short term or long-term thinking. The price will not change.	
3.7	KV: Campus: Going back to the pot over and over again for little things affects the community view of future funding. Example fire suppression upgrades.	
3.8	Football Field: a new field house with bleachers, storage, and concessions would be beneficial.	
3.9	SL: Suggested the concept of utilizing the existing football field for the construction of new buildings to get them out of the flood plain and building a new athletic campus in Joe Rowell Park.	
3.10	Campus: Recycling should be moved off campus or at least away from bus loop.	
3.11	Campus: difficult for elderly and disabled individuals to get from parking area to football field to watch games.	



<i>Item</i>	<i>Description</i>	<i>Due</i>
<b>4. MIDDLE SCHOOL</b>		
4.0	MS: Classrooms do not meet needs of student learning. Classrooms are too small. Project based learning requires additional space. No space to store projects. No place to display projects. Materials ordering are on-demand so they don't have to be stored. The classrooms are old and obsolete. Every system and piece of furniture is obsolete.	
<b>5. HIGH SCHOOL</b>		
5.0	Need secure check point at entrance.	
5.1.	Hallways need to be wider to support flexible learning spaces.	
5.2.	MORE STORAGE!	
5.3.	All Classrooms components/ systems are outdated and classrooms are too small for project based learning.	
<b>6. LIBRARY/ COMMONS</b>		
6.1	CC & L: circulation/ student flow is deficient. If kids arrive to commons late they are locked out of building. This is a safety hazard due to students being stuck outside exposed to threats and weather.	
6.2	CC: the building is settling exposing significant cracking in the slab and walls. Window mullions are shifting allowing moisture in between glazing panels.	
<b>7. PRESCHOOL</b>		
7.0	VR: Isolated from rest of campus. Good and bad. Sometimes being isolated removes the PS from other issues occurring on main campus.	
7.1.	Needs a secure perimeter.	
7.2.	There is a significant waiting list for enrollment. The building needs to grow. VR sketched a preferred addition location on the aerial image that ties the buildings together and removes a modular classroom currently being utilized.	
7.3.	Parking is dangerous during pick up and drop off and the parking lot is dirt.	
7.4.	Drainage on the north side of the building creates a safety hazard and potential flooding scenario. Runoff from the bluff to the north comes down to the edge of the building. The only infrastructure keeping runoff from contact with the building envelope is a concrete retaining wall. In the winter extensive ice damming exists on the north side of the building.	
7.5.	Students use the main campus library multiple times a week and have to cross town streets with no sidewalk or pedestrian protection.	
<b>8. GYMS</b>		
8.0	AG: floor needs to be replaced and vestibule needs to be added. Students use this building as a "hallway" to cross the campus which consistently tracks mud across the hardwood floor.	
8.1	MG & AG: athletic scheduling is challenging due to limited gym space. Students cannot practice (arts or athletics) because other events fully book gym space which is creating decreased student involvement in athletics and the arts.	
<b>9. ELEMENTARY SCHOOL</b>		
9.1.	ES: more classroom/ storage space needed throughout.	
9.2.	ES: Sinks requested to be included in each classroom.	
9.3.	ES: Hallways are too narrow. Traffic jams occur in between classes and travel distances between classes are too long.	
9.4.	ES: acoustics need to be improved. Not conducive for teaching.	



<b>Item</b>	<b>Description</b>	<b>Due</b>
9.5.	ES: need to improve parking at main entrance. Separate bus drop off and parent/ teacher parking.	
<b>10. SAFETY/ SECURITY</b>		
10.0	Being in the valley gives perfect sightlines for shooters. All buildings need to be joined. Too many exterior doors.	
<b>11. PHOTOTYPING WORKSHOP</b>		
11.0	DAG was asked to pin-up images representing the following categories: <ul style="list-style-type: none"> <li>- What makes Dolores special?</li> <li>- What is the Culture of Dolores School District?</li> <li>- The perfect school</li> <li>- Vision for the Campus</li> </ul> * images will be provided in appendix of Master Plan report.	
<b>WHAT MAKES DOLORES SPECIAL</b>		
11.0	The river	
11.1.	The people. Moving forward, this mater plan can be an opportunity to bring people together.	
11.2.	SL: Moving forward, this mater plan can be an opportunity to bring people together. Getting people involved. Discussed the success of the bear backer membership – fundraising model when he was booster club treasurer.	
11.3.	SL: Need to get community members to buy in to the master plan. In the past there has been divisions between different interest groups.	
11.4.	KV: we are coming out of a divisive political time in the community. This process needs to be transparent. Traditionally the community always shows up for the kids.	
11.5.	DAG member provided an Image of the town water tower as a symbol for the community.	
11.6.	DAG member: the school is “a conglomerate of the community. A place we all come together for the kids.”	
11.7.	DAG member: “the diversity of our community. It’s cultural perspective, and all it’s students faculty and families.	
<b>WHAT IS THE CULTURE OF DOLORES SCHOOL DISTRICT</b>		
	* See images in Master Plan appendix	
11.8.	DAG again discussed the previous willingness of the community to support the kids. Provided an example of a mill levy tax increase to improve the Preschool infant/ toddler building.	
11.9.	The district is “family based”.	
11.10.	The district incorporates outdoor activities.	
<b>THE PERFECT SCHOOL</b>		
11.11.	PK: presented the timeless elements of education: communication, relationships, and respect. “we get to wrapped up in the contemporary needs of schools and forget that communication is the core of what we do.	
11.12.	PK: spaces in schools that accommodate these timeless elements.	
11.13.	Close proximity of departments that physically support communication.	
11.14.	Due to size of school district we have to integrate age groups and use this to our advantage, not try to separate them. Young students observing the behavior of older students to instill values of respect and decorum.	



<b>Item</b>	<b>Description</b>	<b>Due</b>
11.15.	Do not push students with special needs to the edges of buildings. We are better as a group if we put special needs students in the heart of our buildings. All students should interact with special needs students.	
11.16.	"one size fits all" classrooms do not serve the control needed for students with special needs.	
11.17.	Emergency access to support students with special needs is critical.	
11.18.	KV: shared images of school floor plans that accommodate centrally located flexible learning environments.	
11.19.	A school that is contemporary, and open with spaces that are multi-functional and collaborative.	
11.20.	An auditorium and a track.	
	<b>VISION FOR THE CAMPUS</b>	
11.21.	KV: shared image of the campus being redone. X's over buildings that should demolished. Historic gym should be preserved	
11.22.	Additional image depicted a remodel of the ES, a new HS connect to the ES.	
11.23.	21 century school and more S.T.E.M.	
11.24.	Modern amenities	
11.25.	A campus that accounts for future needs	
11.26.	A unified school district: <ul style="list-style-type: none"> <li>o Open buildings.</li> <li>o Less little buildings.</li> <li>o Easier to maintain.</li> <li>o Safer.</li> <li>o Attracts students &amp; faculty.</li> </ul>	
<b>12 PROJECT GOALS</b>		
12.0	DAG group discussed project goals based on the content of the conversation throughout the day. Goals were suggested as a draft at this point to include the following primary items: <ul style="list-style-type: none"> <li>• TRANSPARENCY</li> <li>• COMMUNITY INVOLVEMENT</li> <li>• SAFETY <ul style="list-style-type: none"> <li>- "designed safety" integrating security needs into a beautiful design.</li> <li>- Campus perimeter and access.</li> <li>- Electronic security.</li> </ul> </li> <li>• INCLUSION. A master plan for all stakeholders.</li> </ul>	

End of Meeting Minutes

**By:** Max McCloskey, Project Architect

**Cc:** Attendees, Project Team, file

