

## **Authorized Signatures / Check-Writing Services**

All checks drawn on the general fund or any special fund (with the exception of the activity fund) shall require the signatures of the president and treasurer of the Board of Education. The Board of Education shall authorize the Business Manager to affix the signatures of the president and treasurer to checks by any device capable of affixing a facsimile signature. Such authorization shall be evidenced by a resolution adopted by the Board, together with written consent of the officers consenting to the use of such facsimile signature and approval of the Business Manager to affix the facsimile signature.

Checks drawn on the activity fund shall require the signature of the Superintendent or Business Manager.

The Superintendent and the Business Manager shall be authorized to withdraw monies from the McNair and Michael Miller Savings Accounts.

Adopted: October 1992

Revised: May 2004

LEGAL REFS.: C.R.S. 11-55-101 *et. seq.*

C.R.S. 22-32-107

C.R.S. 22-32-121

Dolores School District RE-4A, Dolores, Colorado