File: DKB

Salary Deductions

Deductions shall be made from the paychecks of all employees for retirement and federal and state income tax in keeping with federal and state requirements.

Salary deductions shall be made for absences not covered by leave policies adopted by the Board of Education. Such deductions shall be calculated on the basis of the employee's work year.

All other types of deductions shall require Board approval and permission of the employee.

Except for deductions required by court order (i.e. wage garnishments, court-ordered child support, etc.), other deductions shall require Board approval and permission of the employee.

All employees are entitled to take advantage of the provisions of Section 403 (b) of the Internal Revenue Code of 1954, as amended, whereby a public school employee may have his pay reduced by an amount which is placed to his account with a firm which will establish this sum as an annuity account.

Adopted: October 1992 Revised: November 2003