

DOLORES SCHOOL DISTRICT RE-4A
BOARD OF EDUCATION
MINUTES FOR NOVEMBER 8th, 2018
REGULAR BOARD MEETING

**Regular Board Meeting
Professional Development Room**

**November 8th, 2018
6:00 p.m.**

I. CALL TO ORDER - The Dolores School Board meeting was called to order at 6:00 p.m. on November 8th, 2018.

- Board Secretary reads statement

I. ROLL CALL - Members present were: Casey McClellan, Vangi McCoy, Kay Phelps, Lenetta Shull and Deanna Truelsen. Phil Kasper, Interim Superintendent, John Marchino, Athletic Director/Dean of Students, Jenifer Huffman, Secondary Principal, Gary Livick, Elementary Principal, Doreen Jones, Business Manager, staff and community members were also in attendance.

II. PLEDGE AND MOMENT OF SILENCE

III. APPROVAL OF AGENDA

A motion was made by Vangi McCoy and seconded by Casey McClellan to approve the agenda and additions.

After discussion an amended motion was made by Vangi McCoy and seconded by Casey McClellan to approve the agenda and additions with the following changes: Remove Academic Audit from X. Discussion Items; move the Executive Session to after VIII. Citizens to Address the Board.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

VI. ELECTION OF BOARD OFFICERS

Discussion ensued on positions held by various board members. Duties of officers were read.

A motion was made by Vangi McCoy and seconded by Deanna Truelsen to nominate Kay Phelps for President.

Discussion: No other nominations. Done by acclamation.

A motion was made by Deanna Truelsen and seconded by Lenetta Shull to nominate Casey McClellan for Vice President.

Discussion: No other nominations.

A motion was made by Lenetta Shull and seconded by Deanna Truelsen to approve Casey McClellan as Vice President by acclamation of the Board.

Mr. McClellan nominated Ms. Shull for Treasurer. It is an appointed position; the board agreed on the appointment.

New nameplates will be ordered and signatures at the bank updated as follows:

Dolores State Bank – Signatures to be added: President – Kay Phelps; Treasurer – Lenetta Shull

General Acct.

Capital Reserve

Food Service

Insurance Reserve

CD's 6121, 6131, 6133

Activity Account:

Signature: Doreen Jones or Phil Kasper

Safe Deposit Box:

Any of these: Doreen Jones, Phil Kasper, Lenetta Shull

- VII. MINUTES OF PREVIOUS MEETING FOR REVIEW OR CORRECTION – The October 11, 2018, board meeting minutes were discussed.
A motion was made by Deanna Truelsen and seconded by Vangi McCoy to approve the October 11, 2018, board meeting minutes as presented.

Discussion: Ms. Shull had changes/clarifications as follows:

Page 3, No. 6, Superintendent Health Clinic discussion, clarification - After discussion, it was clarified, the decision was made in the planning phase of the health clinic by the owner's rep to cut the data and phone wiring expense to be under budget; Mr. Kasper reauthorized the expense as the clinic cannot run without those services.

Page 7, first paragraph, conjecture that all other board members feel current process has been sufficient - it is stricken, consensus not reached on minutes.

Page 2, Reports, A - MS Council money for water fountain, what have they raised? They have \$1,030.36 in their account.

A motion was made by Lenetta Shull and seconded by Casey McClellan to approve the minutes with the above corrections/clarifications.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

- VIII. CELEBRATIONS/PRESENTATIONS – Ms. Huffman and Mr. Marchino reported on secondary accomplishments with October's college application month and athletic successes.

Veterans program is Monday, November 12th.

Two students have committed to the military; one student receiving a contract with Navy Seals.

Mr. Hopcia was awarded \$1,000 from Boettcher Foundation; selected by one of last year's student scholarship recipients.

Mr. Livick reported on elementary successes.

Elementary student art auction, January 31st, Schoolarama, all proceeds will go to a FL school impacted by hurricane.

Elementary book swap is Friday.

Mr. Kasper reported finance department received commendation by CDE.

- IX. CITIZENS TO ADDRESS THE BOARD – None.

- X. EXECUTIVE SESSION – PERSONNEL ISSUE

A motion was made by Deanna Truelsen and seconded by Lenetta Shull to break into executive session for the purpose of discussion regarding personnel matters as authorized by C.R.S. 24-6-402(4)(f). Those present at the outset of the executive session shall be members of the Board of Education, the Superintendent and the elementary principal.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

The Board broke into Executive Session at 6:38 p.m. and returned at 7:44 p.m. with no votes taken or decisions made.

- XI. REPORTS

- A. District Accountability (MLT) - Ms. Olson, MTSS facilitator - refer to PowerPoint presentation given. MLT is the MTSS leadership team. Discussion ensued on identifying students for intervention; PD plan has been developed. All board members are welcome to attend meetings and participate. Ms. Phelps would like this on for future discussion. They meet the third Tuesday of every month, 4:00 p.m., secondary library. UIP is due in April; should do at least a two-year plan. Mr. Kasper reported the DAC meets every Thursday, 4:00 p.m., board development room at the district office; they're concentrating on the calendar; recruited Ms. Truelsen to serve representing the board on that group; there is also representation from all schools, the administration, Booster Club, PTA; there is an opening for classified staff.
- B. SRO Report - Deputy Green - They are updating emergency plans, making sure all classrooms are prepared with either a go bag or emergency folder. Evacuation plan is being worked on and updated. Department of Homeland Security did the school assessment. Deputies are taking tours to become familiar with the schools in the event of an emergency. Safety discussions happening at the elementary. Traffic violations are still an issue. Sheriff Nowlin reported on scholarships available through the sheriff's association for seniors in the county; November is no shave November; have to pay to get relief; money goes to the senior awarded the scholarship.

- C. Health Clinic Report - Rebecca Goslin - Behavioral Health Provider - Up and running in shared space at secondary; did get a few students for well child checks starting in August. They have had 70 patients, 110 visits, 11 months to 18 years old, all Dolores. Community advisory committee starts meeting on November 27. Website launched in the fall - 4CYC.org
December 21, breakfast and open house for school staff to meet clinic staff, invite extended to the board, 7:30 a.m. to 9:00 a.m.
Google survey link in their newsletter asking families for input on clinic hours.
Plans to do a community/family open house soon, date TBD.
- D. School Reports
1. Elementary – Written report submitted.
 - Language Arts data
 - Behavior
 2. Secondary
 - Written report submitted by Ms. Huffman.
 - Fall Sports synopsis/Meeker tournament
 - Counselor recommendation
 3. Preschool
 - Written report submitted.
- E. Department Reports
1. Business/Finance – Four Seasons Construction LLC submitted a progress report (copy attached). Mrs. Jones also reported that a full size bus has been ordered from Colo. West and will be paid for with a \$52,000 payment in January 2019 and the balance of \$52,000 in July 2019.
 2. Facilities/Maintenance – Written report submitted.
 3. Food Service – Written report submitted.
 4. Technology – Written report submitted.
 5. Superintendent
 - Principal and Teacher job descriptions – Mr. Kasper discussed the review of job descriptions for principals and teachers, and wants to include the curriculum development piece.
 - Invitation from BOCES board to have joint meeting on December 12th in Dolores – BOCES has invited the school board to attend a meeting in the Dolores PD Room to discuss the decision concerning BOCES move to Cortez and the buildings now occupied and owned by them.
 - Mandatory reporting training will take place on Monday January 7th for all staff.
 - 2019-2020 Calendar work has begun. A committee has been formed to include principals, the superintendent, teachers, parents, PTA rep. Booster rep., and classified staff. They are currently meeting weekly.

XII. DISCUSSION ITEMS

- IGA with Sheriff's Department – Discussion of the IGA with Montezuma County Sheriff's Office took place. This is the same agreement that the District and Sheriff's Office has been operating with the last several years, except that Teddy Bear Preschool was added this year. Mr. Kasper was unable to locate a signed agreement at the District Office.

A motion was made by Casey McClellan and seconded by Vangi McCoy to approve and sign the IGA with the Montezuma County Sheriff's Office.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

- Policy BEDG – Minutes – After discussion, policy BEDG concerning minutes is sufficient as is. No change will be made to that policy.
- Academic Audit (Possible Action Item) – pulled from the agenda.
- Search process for Superintendent – Mrs. Phelps addressed using CASB to help with the superintendent search process. John Mirriam is available for a meeting with the Board during their trip

to the CASB convention the first week of December. Mrs. Phelps will schedule a meeting and let Mrs. Arnett know in order for her to post an agenda for the meeting.

- Replacement of Board Room furniture (possible Action Item) – Mr. Kasper explained options on replacing the board room table. Summit Ridge Wood Designs has given two options.

A motion was made by Vangi McCoy and seconded by Casey McClellan to proceed with the purchase of a hickory board table for the cost of \$13,000.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-abstain; Truelsen-aye

- Policy Meeting November 15, 2018, 5:00 p.m.

XIII. ACTION ITEM

A. Consent Agenda

1. Approval of bills and financial statements for period ending October 31, 2018
2. Approval of minutes for the October 11, 2018, board meeting
3. Personnel: **Approval of:**
HS Girls Assistant Basketball Coach: Charles Montgomery
Secondary Counselor: Elisa Olson
Bus Driver: Irene King
Substitute Teachers: Tiffany Nichols, Audrey Mosher, Emily Adie
Substitute Para: Emily Adie
Resignation of:
Bus Driver: Shelley Ruiz
4. Approval of 9-week maternity leave from March 25=May 24, 2019, for Maggie Gillette
5. Approval of overnight sports trips
6. Policies

Code	Topic	Reading
CBA-CBC	Qualif. & Responsibilities of Superintendent	2nd reading
DJCA	Purchasing Procedures	2nd reading
DJCA-R	Purchasing Procedures, regulation	2nd reading
IGA	Curriculum Development Procedures	2nd reading

A motion was made by Deanna Truelsen and seconded by Vangi McCoy that the Board approve and adopt the recommended actions for the items on the consent agenda.

Votes: McClellan-aye; McCoy-aye; Phelps-aye; Shull-aye; Truelsen-aye

B. Standing Agenda

- IGA with Sheriff's Department - voted on earlier.

XIV. BOARD REPORTS

A. BOCES

B. Legislative Network Reports

C. Town Report

D. Discussion - Other Board Duties

E. Board requested reports

- A. Discussion - Board Survey – Mrs. Shull requested information on PowerSchool and tracking grades. She also would like information on a survey to be done in the community.

XV. ADJOURNMENT was at 10:30 p.m. The next board meeting will be held on Thursday, December 13th, 2018, at 6:00 p.m.


Board President _____ Date _____


Board Secretary _____ Date 12-13-18